

H.P. STATE ELECTRONICS DEVELOPMENT CORPORATION LTD.



EXPRESSION OF INTEREST FOR

SUPPLY & INSTALLATION OF FURNITURE, MODULAR, COUNTER AND CABINS ETC. IN VARIOUS GOVT. DEPTTS., BOARDS, CORPORATIONS AND UNIVERSITIES IN HIMACHAL PRADESH.

TENDER NO -F-905/HPSEDC/EOI/Fur./2020-4302

Dated: 06.11.2020

H.P. STATE ELECTRONICS DEVELOPMENT CORPORATION LTD.,
1st FLOOR, I.T BHAWAN, MEHLI, SHIMLA-171013, H.P.
Tel. Nos.: 0177-2623043, 2623513 (Fax): 0177-2626320
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Website: www.hpsedc.in

**HIMACHAL PRADESH
STATE ELECTRONICS
DEVELOPMENT
CORPORATION
LIMITED**



**1st & Ground Floor, I.T. Bhawan,
Mehli, Shimla-171013, H.P.
Tel. No.: 0177-2623513. 2623259
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Tender No: F-905/HPSEDC/EOI/Fur./2020-4302

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EXPRESSION OF INTEREST

Himachal Pradesh State Electronics Development Corporation Limited invites responses (“Proposals / Bids”) to this Expression of Interest (“EOI”) from reputed furniture Manufacturer / Authorized Dealer and Turnkey Solution Providers to enter into contract with HP State Electronics Dev. Corp. Limited for supplying of Furniture items such as Office Furniture, Modular Furniture, Computer / ICT Lab Furniture etc. for a period of two years. Interested companies / firms can download the EOI document from our website www.hpsedc.in. Online pre-bid meeting will be held on 18.11.2020 at 2:30 PM. The last date of submission of proposal is 28/11/2020 till 2:00 PM.

Sd/-

General Manager (Technical)

Bid information		
Sr. No.	Particulars	Information
1	Scope of Work	EOI for F.O.R. Supply & installation of Furniture, Modular Counter and Cabins etc.
2	BID processing Fees	Rs.10,000/- (Rupees Ten Thousand only) {Non-refundable) in form of Demand draft from any Nationalised Banks/Scheduled Bank in favour of Managing Director, HP State Electronics Development Corporation, Mehli, Shimla.
3	Earnest Money Deposit (EMD)	Earnest Money Deposit of Rs.50,000/-(Rupees Fifty Thousand only) in shape of Demand Draft or FDR drawn any scheduled Bank favouring, Managing Director, HP State Electronics Development Corporation Limited, Mehli, Shimla.
4	Location of Work / supply of Furniture items	In any place of Himachal Pradesh.
5	Date of Issue of EOI	07.11.2020 at 4:00 PM.
6	Last date of Submission of written queries for clarifications through email: engg_cell@hpsedc.in	18 .11.2020 upto 4:00 PM.
7	Date and Time of online Pre-bid Conference.	18.11.2020 at 2:30 PM Video conferencing link: https://meet.google.com/sqv-wjpt-trh
8	Last date (Deadline) for submission of EOI	28.11.2020 upto 2:00 PM.
9	Opening Date of EOI	28.11.2020 at 2:30 PM.

For further, details and general inquiries, prospective bidders may contact General Manager, HP State Electronics Development Corporation Ltd., Mehli, Shimla during working hours before the last date and time of submission of EOI documents.

Any, modification/corrigendum/addendum made in EOI documents will be hosted on HPSEDC website only. Bidders are advised to visit the HPSEDC website regularly till the date of submission of EOI.

**Managing Director
HP State Electronics Development Corp.
Ltd., Shimla.**

Introduction:

The Himachal Pradesh State Electronics Development Corporation Limited (HPSEDC) is an HP State Govt. Undertaking. The HPSEDC is supplying the Electronics items mainly Computer Hardware (computers, UPS systems & printers etc.), PCB equipments and site preparations works etc. in the state since last 30-35 years.

In order to supply the furniture items in various Govt. Departments, Boards, Corporations and Universities etc., HPSEDC intends to call bids for Supply and installation of furniture/modular counters and cabins as per following terms and conditions.

SCOPE OF WORK:

F.O.R. Supply & Installation of Furniture, Modular Counter and Cabins etc. in various Govt. Departments in HP. The HPSEDC intends to purchase quality furniture / Counters at par with best availability in the market.

EOI Document:

The EOI Document is being issued to the interested OEM/Dealers to have a better understanding regarding the Supply & installation of Furniture, Modular Counter and Cabins to various Govt. Departments in HP. The interested OEM/Dealers may be single entity or a group of entities (the “consortium”), coming together to fulfill the supplies/installations in a single Entity and a consortium. The concept presentation, Quality, and fabrication etc. (along with presentation of various items) will need to be presented before the committee constituted by the HPSEDC. Thereafter the detailed RFP will be issued to the shortlisted applicants / companies / firms for financial quote.

Note. - The time and venue for technical prescription of the qualified applicants shall be notified to the respective applicants by mail.

Eligibility Criteria:-

1. Bidder must be either manufacturer or dealers. The authorization letter from manufacturer should be attached alongwith EOI in case of authorized dealers.
2. Manufacturer should have average turnover of Rs.5.00 Crore and dealer should have 1.00 Crore average turnover during last three years.
3. Should have at least 03 years experience in manufacturing or supplying office furniture.
- 4 The bidder must be registered with Commercial Tax Department, having valid TIN.
5. The bidder must submit last VAT Clearance Certificate.
6. The proposal should be accompanied by Earnest money Deposit of Rs.50,000/- in shape of Demand Draft or FDR drawn any scheduled Bank favouring, Managing Director, HP State Electronics Development Corporation Limited, Mehli, Shimla.
(copies of all above documents must be attached with applications)

Evaluation of Bids:-

EOI will be evaluated by the HPSEDC Committee to shortlist atleast four(4) to six(6) best suppliers /service providers who will be invited for Tender (RFP).The evaluation will mainly be based upon the quality type of material and finish and looks of items. The Managing Director, HPSEDC reserves the right to shortlist applicants without assigning any reasons. It may, in its discretion, invite all eligible applicants to submit fresh applications hereunder.

Application Process

The EoI document shall be available on website www.hpsedc.com and may be downloaded by interested applicants. Applicants are invited to submit their application in accordance with the terms specified in this document.

Cost of application

The applicant shall bear all costs associated with the preparation and submission of its application.

Language of application

The application and all related correspondence and documents in relation to the EoI shall be in English language.

Clarification to EoI Document

In the event that any applicant requires any clarification on the EoI, such applicants are expected to send their queries to the authority by email to engg_cell@hpsedc.in on or before date specified in the EoI schedule clearly stating in the subject as “Clarification for EoI”. No queries via telefax, phone will be entertained.

Submission of applications

Application must be submitted to the following address via registered post, courier or in person on or before the date mentioned in this document. The application received after due date and time shall be treated as late applications. It must be superscribed as “EoI for Supply & installation of Furniture, Modular Counter and Cabins in Various Govt. Departments in HP”.

**The Managing Director,
HP State Electronics Development
Corporation Ltd., Ist Floor, IT
Bhawan, Mehli, Shimla-171013.**

Application Due Date

The application shall be submitted through courier or registered post or in person on or before application due date. The authority may, in its sole discretion, extend the application due date and time by issuing an addendum uniformly for all applicants.

Late Applications

Application received after application due date and time shall be considered late application and will be returned unopened.

Right to Accept or Reject any or all applications

Notwithstanding anything contained in this EoI, the authority reserves the right to accept or reject any or all applications and to annul the application process at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reason thereof.

Confidentiality

Information relating to the examination, clarification, evaluation and recommendation for the shortlisted applicants shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional advisor advising the authority in relation to, or matters arising out of, or concerning the application process. The authority will treat all information, submitted as the part of application, in confidence and will require all those who have access to such material to treat the same in confidence.

Bid processing fees

The bid processing fee is not refundable. The cost of EoI document should be in the form of Demand Draft from any Nationalized/Scheduled Bank in favour of Managing Director, HP State Electronics Development Corporation Limited, Mehli, Shimla.

Jurisdiction

In the event of any dispute arising to be instituted by any of the parties the matter shall be referred for arbitration to mutually accepted arbitrator and his/her decision shall be final and binding on both the parties. The place of arbitration will be in Shimla (H P).

**EXPRESSION OF INTEREST (EOI) FOR F.O.R. Supply & installation of
Furniture, Modular Counter and Cabins in various Govt. Deptts. in HP.**

Appendix - A

Letter comprising the application (On applicant's letter head)

Dated:

**The Managing Director
HP State Electronics Development
Corporation Ltd., 1st Floor, IT
Bhawan, Shimla -171013.**

Subject: F.O.R. Supply & installation of Furniture, Modular Counter and Cabins etc.
in various Govt. Departments / Boards / Corporations / Universities in HP.

With reference to your Eoi Document dated _____ I/We having examined
the Eoi Documents and understood their contents, hereby submit my/our application for the
aforesaid project / work. The application is unconditional and unqualified.

1. All information provided in the application and in the appendices is true and correct.
2. I/We shall make available to the authority any additional information which HPSEDC may
found fit appropriate and submit to supplement or authenticate the application.
3. I/We acknowledge the right of the authority to reject our application without assigning any
reason or otherwise and hereby waive our challenge the same on any account whatsoever.
4. I/We certify that in the last three years, I/We have neither failed to perform on any concession,
as evidenced by imposition of a penalty by an arbitral or Judicial authority or a Judicial
pronouncement or Arbitration award, nor been expelled from any project or concession by
any public authority nor have had any concession terminated by any public authority for
breach on our part.

5. I/We understand that you may cancel the application process at anytime and that you are neither bound to accept any application that you may receive nor to invite the applicants to apply for the project / work, without incurring any liability to the applicants.
6. I/We further certify that no investigation by a regulatory authority is pending either against us or against our CEO or any of our Directors/Managers/Employees.

In witness thereof, I/We submit this application under and in accordance with the terms of the EoI Document.

Yours faithfully

(Signature of the Authorized Signatory) Date:

Place:

(Name and Designation of the Authorized Signatory) Name and Seal of Applicant

Appendix - B

On the letter pad of Chartered Accountant.

This is to certify that total turnover in the case of M/S / OEM /Suppliers

_____ Having PAN _____ is as under:

Financial year	Amount in Rupees (figure)	Amount in Rs. (words)
2017 - 2018		
2018 - 2019		
2019 - 2020		

Average = Total /3.

It is further certified that the above mentioned amounts have been derived from the books of accounts presented before us for the above mentioned periods.

Chartered Accountant

Appendix - C

Bidder's Profile

1. Name of Bidder_____
2. Permanent address of
the _____ firms / supplier _____ Tel
No. _____
3. Registration & incorporation particulars of the firm _____
4. Permanent Account Number income Tax Circle _____
5. TIN _____
6. Cost of EOI DRAFT No. _____ Bank Name Amount _____

I/we hereby declare that the information furnished above is true and correct. In case the above information is found incorrect at any stage the HPSEDC may take appropriate action as warranted.

Name and sign of the authorized person of the firms.

Place:

Date:

Appendix — D

Power of Attorney for signing of application

Know all men by these presents, we _____ (Name of the firm/applicant and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr/Ms (Name, _____ son/daughter/wife of _____ and presently residing at _____ who is presently employed with us and holding the position of _____ as our true and lawful attorney (hereinafter referred to as (Attorney) to do in our name and on our behalf, all such acts, deeds and things as a necessary or required in connection with or incidental to submission of our application **For F.O.R. Supply & installation of Furniture, Modular Counter and Cabins in various Govt. Departments in HP** by HPSEDC including but not limited to signing and submission of all applications and other documents and writing, participate in pre application and other confluences and providing information/responses to the authority, representing us in all matters before the authority, signing and execution of all concession including the agreement and undertaking consequent to acceptance of our applications, and generally dealing with the authority in all matters in connection with or relating to or arising out of our application for the said project and or upon award thereof to us and or till the entering into the agreement with the authority.

AND we hereby agree to rectify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said attorney pursuant to and in exercise of the powers conferred by this power of attorney and all acts, deeds and things done by our said attorney in exercise of the power hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHERE OF WE,.....,THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS -----.

Date:

For _____

(Signature, Name, Designation and address)

Witnesses: 1.2.

(Notarised) Accepted..... (Signature)(Name, Title and Address of the Attorney)